



**STANDING GROUP FOR THE NATIONAL CONFERENCE OF
EDUCATION BUILDING AND DEVELOPMENT OFFICERS**

**MINUTES OF MEETING HELD ON 24 NOVEMBER 2004 IN
MANCHESTER**

Present: Shirley Turner (Chair), Keith Armstead, Ray Baker, Janice Beck, Geoff Black, Tony Blackman, Chris Borderick, Greg Durkin, Bob Dutton, Doug Elliott, Chris Gilbert, Jo Humphries, Clare Medland, Ged Mitchell, Graham Olway, Tony Palmer, Penny Pennington (Secretary), Gareth Simmons,

Apologies: None

Circulation: As above

	ACTION
<p>1. <u>Notes of meeting held on 24th September 2004</u></p> <p>1.1. BB77 Special brief – further draft available.</p> <p>2. <u>Debrief/Update</u></p> <p>2.1. <u>SCS Group</u></p> <p>ST & CB updated on a meeting held 4th October 2004.</p> <ul style="list-style-type: none">• VA funding group – request for LEA representative being considered.• Foundation Status – discussion on the proposal (in 5 year plan) work viz a viz LA school strategies and BSF.• Review of TCF – potentially larger pot but for wider range of criteria including SEN schools and BN safety valve. Bidding likely to continue and for 06/07 round on 2 year programme. TCF successes for 05/06 likely to be announced 30 November 2004. BSF wave 1 and 2 LEAs may not be able to bid for TCF Secondaries. TCF max allocations may be £7M for an individual scheme (up to 2 projects) or one project £15M - £20M. Matched funding still required.• Joint LEA 16+ and LSC funding – discussion held on the planning for this and need for consultative group. SCSG to be used for consultation on this. <p>2.2. <u>School Playing Field Guidance</u></p> <p>Now published on website – main differences highlighted by ST. (ST to email group.)</p> <p>TB pointed out that there will be a retrospective application of BB98/99 on amalgamation proposals etc.</p>	<p>ST</p>

<p>General consent now more flexible to facilitate extended school agenda.</p>	
<p>2.3. <u>EBDOG website</u></p> <p>CG reported that the Planning page will be available shortly. He requested information for the Whats New page. Discussion Forum pages about to be rolled out. Each person will need individual password, Technology Forge (TF) to email everyone with details in due course.</p> <p>The Discussion forum will create a members list. Suggested that protocol will be 2 members per <u>LEA</u>. (LEAs to determine who after the initial TF contact.) ST to write to each LEA seeking appropriate contacts.</p>	<p>ST</p>
<p>3. <u>BSF</u></p> <p>PP reported on the approach being taken in dealing with BSF affordability and the need to repair & maintain conventionally built schools. PP to email presentation to the group.</p> <p>Estimated procurement cost is £2.5M; Affordability gap likely to be between £1.1M to £1.5M for 2 secondaries and 1 secondary SLD.</p>	<p>PP</p>
<p>4. <u>AMP</u></p> <p>Netcap data to form part of AMP data collection July 2005.</p>	
<p>5. <u>Representation</u></p> <ul style="list-style-type: none"> • List of attendees to 2004 conferences considered with a view to monitoring e.g. at North or South Conferences. • Standing group – representation in regions and to ensure types of LEAs included to be discussed. Possible surgeries to be held on “regional” basis by DfES. Existing regional groups to be utilised if possible. <p>Colleagues to email ST with details of which group you are in and who chairs it.</p>	<p>ST</p> <p>All</p>
<p>6. <u>Children Act</u></p> <p>BD reported on work underway in Leicestershire on developing the LA, viz a viz Children’s Services.</p> <p>DE has taken over the Children’s Services related property elements in Barnet. Similar moves afoot in South Gloucestershire.</p> <p>Birmingham Education has absorbed “non-school” accommodation within their portfolio.</p>	

<p>AMP calculations different outside of education as are residential regulations and these are causing some issues. Can DfES support with guidance in this?</p> <p>Agreed to maintain as standard agenda item.</p>	
<p>7. <u>Standing Group Meetings</u></p> <p>BD has offered Leicestershire as 'permanent' host for March and September meetings. Agreed as 10 March 2005 and 22 September 2005, 11.00am – 3.00pm – Leicestershire County Hall.</p>	BD
<p>8. <u>Any Other Business</u></p> <ul style="list-style-type: none"> • Request from DfES for them to give local briefings on BREEAM. Next stage on BREEAM is site selection and sustainability for BSF. <p>ST to email to the group with the DfES request in order to get on local meeting agendas.</p> <ul style="list-style-type: none"> • Dorset primary schools have agreed a “pooling” approach on contributions of DFC & part of delegated R&M budgets in order to support all schools lifecycle maintenance of buildings. 	ST
<p>9. <u>Manchester Conference</u></p> <p>GM & ST reported on last minute changes to the conference schedule</p> <p>Reiteration that this is the EBD OG Conference which is hosted by Manchester.</p> <p>Standing Group Members to support in each workshop in terms of timing, Questions and Answers etc and to facilitate in workshop as identified.</p>	All
<p>10. <u>Future Conferences</u></p> <p>West Sussex Conference – May 2005</p> <p>Standing Group members to email GO with possible agenda/discussion items.</p> <p>Proposals for consultancy services for hotel search and preliminary budgeting plan for conferences were supported. Offer to be made to potential host LEAs. EBD OG members to be more supportive by running workshops etc.</p>	All ST