



**STANDING GROUP FOR THE NATIONAL CONFERENCE OF
EDUCATION BUILDING AND DEVELOPMENT OFFICERS**

**MINUTES OF 27th MEETING HELD ON 12 MAY 2004 IN
PLYMOUTH**

Present: Keith Armstead, Ray Baker, Janice Beck, Geoff Black, Tony Blackman, Chris Borderick, Bob Dutton, Doug Elliott, Chris Gilbert, Jo Humphries, Clare Medland, Ged Mitchell, Graham Olway, Penny Pennington, John Procter, Gareth Simmons, Shirley Turner,

Apologies: Greg Durkin, Tony Palmer

Circulation: As above

	ACTION
<p>1. <u>Notes of meeting held on 18 March 2003</u></p> <p>No matters arising (which will not be covered elsewhere on agenda)</p> <p>2. <u>Debrief</u></p> <p>2.1. <u>SCSCG</u></p> <p>The Schools' Capital Consultative Group will continue to meet and the following areas have been under discussion:</p> <ul style="list-style-type: none"> • TCF – DfES is reviewing the strategy and possible capital abatement. The 2005/6 round may be interim arrangements. A letter will be circulated by DfES on BSF and TCF in next few weeks. • VA – The VA Project Board, which has not met recently, was set up with the purpose of dealing with the liabilities and funding reform and this has been concluded. <p>EBD OG has been invited to participate in liaison with DfES and Dioceses on VA matters. Issues to be raised will be:</p> <ul style="list-style-type: none"> – Insurance – LEAs being unable to verify if a VA DFC project is within the AMP – Progress on 10% contribution for faith sectors which cannot incur loans (eg Muslim schools) – The inadequacy of transitional funding and funding for excepted buildings – The over-commitment on LCVAP and, what happens if there is an emergency at a VA school 	

<p>2.2. <u>RIBA Schools Client Forum</u></p> <ul style="list-style-type: none"> • Science guidance has been sent to all schools. Info to be posted on EBD OG website. • BB77/Accessiblity/Sports Conference on 12 July. 	CG
<p>2.3. <u>Building Bulletins</u></p> <ul style="list-style-type: none"> • BB99 draft likely this Autumn. 	
<p>2.4. <u>Various Seminars</u></p> <ul style="list-style-type: none"> • PWC sessions on LEPs considered useful by LEAs attending (slideshow to be posted on EBD OG website). 	
<p>3. <u>Inspection of Gas Appliances</u></p> <ul style="list-style-type: none"> • One LEA has been fined because a school did not service the kitchen equipment and a member of the catering staff suffered burns. The advice is that LEAs need to continually check school processes eg visit and see the certificates, as merely issuing guidance to schools is inadequate. • Some LEAs are surcharging schools and imposing the surveys of testing. • Reminder that testing for Legionella is needed every 2 years. 	CG
<p>4. <u>BSF</u></p> <ul style="list-style-type: none"> • Likely announcements for Waves 2 and 3 in the Autumn. 	
<p>5. <u>Teaching Environments for the Future</u></p> <ul style="list-style-type: none"> • Information to be posted on the website re: furniture for flexible spaces. 	
<p>6. <u>Conferences</u></p> <p>May 04 Plymouth – 180 delegates – many thanks to the organisers for their work! 1/2/3 December 04 – Sunderland 11/12/13 May 05 – West Sussex (Gatwick) Nov 05 – tba</p>	CG
<p>7. <u>EBDOG Website</u></p> <ul style="list-style-type: none"> • CG reported on some potential improvements to the website with a section on Planning Places and a responses to queries part. • Conference booking on-line could be adopted with link to EBD OG website. 	

8. **Any Other Business**

- AMP – LPS assessments should have been available at the end of March.
- DfES – a telephone survey appears to be underway re: LEAs views on the DfES capital team.
- Child yields from various dwelling types were discussed in relation to developer contributions.

9. **John Procter**

This being John's final meeting before his retirement, the group expressed their appreciation for all the hard graft and efforts he has put in over the years on behalf of all EBDs.

Have a health and happy retirement John!

10. **Next Meeting**

24 September 11-3 Leicestershire.