



**EBD OG Standing Group**  
**Alton Towers, Staffordshire**  
**3 May 2006**

**Present:** Keith Armstead, Ray Baker, Janice Beck, Geoff Black, Tony Blackman, Chris Borderick, Ian Cook, Mark Dolling, Greg Durkin, Bob Dutton, Doug Elliott, Andrew George, Chris Gilbert, Clare Medland, Ged Mitchell, Graham Olway, Tony Palmer, Penny Pennington, Norrie Porter, Gareth Simmons, Shirley Turner

In attendance: Ian Cook, John Giacomelli, Clare Collins, Andrew Williams

**Apologies:** Bob Dutton, Digby Moulden

		<b>ACTION</b>
<b>1. Minutes of the meeting held on 23 March 2006</b>	<p>The minutes were approved. ST clarified that VA DFC can be held for 3 years.</p>	
<b>2. Draft constitution</b>	<p>The draft constitution was amended slightly to be printed for distribution at Conference tomorrow. If it is adopted by Conference, the Standing Group will become an Executive Committee with membership open for election by 1 July 2007.</p> <p>The election process to be worked on over the next year by the Standing Group/Executive Committee.</p>	
<b>3. BRE Ventures</b>	<p>Andrew Williams presented on behalf of the BRE Trust, a charitable organisation, on the potential of establishing two projects. It was agreed that EBD OG should support the projects. Northamptonshire, South Gloucestershire, Dorset and Shropshire to advise the BRE Trust on taking them forward.</p>	
<b>4. Surplus Furniture and Equipment</b>	<p>West Sussex presented a paper on proposals to provide surplus furniture and equipment to developing countries via various charities. This issue to be discussed at the next meeting.</p>	ST/GO
<b>5. June School Building Network Regional Events</b>	<p>Ian Cook updated on the programmes for these events, the information is also on the website.</p>	

<p><b>6. Communication Meeting</b></p> <p>ST advised of a meeting with DfES on 17 May. West Sussex to cover Shirley's absence.</p>	GO									
<p><b>7. Primary Capital</b></p> <p>DfES presenting on this at Conference. Sally Brook's letter and update was distributed to LAs earlier this week.</p>										
<p><b>8. Children's Services</b></p> <p>Progress in LA's organisational change to become Children's Services was outlined.</p>										
<p><b>9. Relationship between improved learning environments and attainment</b></p> <p>This item to be covered in depth at the next meeting.</p>	ST/BS									
<p><b>10. Building Futures Journal update</b></p> <p>The first edition had been published – thanks were given to Tony Palmer for his work on this. Some teething problems with distribution would be raised with the publisher.</p>										
<p><b>11. Conferences</b></p> <p>Staffordshire colleagues were thanked for their efforts in hosting the event.</p> <p>Milton Keynes distributed a draft conference programme for November 2006.</p> <p>Northamptonshire – May 2007 2<sup>nd</sup> week in May preferred.</p> <p>Yorkshire and the Humber – arranged for 31 October – 2 November 2007 in Harrogate.</p>										
<p><b>12. A O B</b></p> <p>The next RIBA event will be held at Reading University on the 25 and 26 September.</p>										
<p><b>13. Future Meetings</b></p> <table border="0"> <tr> <td>28 September</td> <td>11 – 3</td> <td>Leicestershire</td> </tr> <tr> <td>22 September</td> <td>4</td> <td>Milton Keynes</td> </tr> <tr> <td>22 March 07</td> <td>11-3</td> <td>Leicestershire</td> </tr> </table>	28 September	11 – 3	Leicestershire	22 September	4	Milton Keynes	22 March 07	11-3	Leicestershire	
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