

2.	<p>Executive Committee</p> <p><u>Appointment to Working Groups</u></p> <p>SCSCG <i>Graham Olway (EBDOG) and Chris Borderick (LA Rep)</i> <i>(Chris Gilbert -reserve)</i></p> <p>RIBA Client Forum <i>Chris Gilbert, Gareth Simmons, Tony Blackman,</i> <i>(Claire Collins, Norrie Porter – reserve)</i></p> <p>VA Working Group <i>Keith Armstead and John Farry</i></p> <p>CSCG <i>Gareth Simmons, Tony Palmer, Bruce Macquarrie</i></p> <p>SBN Focus Group Helen Rowlay</p> <p>BCSE <i>Graham Olway (Tony Palmer – reserve)</i></p> <p><u>Future Meeting dates</u></p> <p>SCSCG - 11th October, 11th December</p> <p>RIBA Client Forum - 27th September, 6th December</p> <p>VA Working Group - tba</p> <p>CSCG - 6th December</p> <p>SBN - tba</p> <p>BCSE - tba</p>	
3.	<p>Minutes of the last Meeting (May 2007)</p> <p>Minutes were confirmed as a true record with one amendment – Lutterman should read Lattimore.</p>	

4.	<p>Matters arising</p> <p>Letters of thanks have been sent to all those who have stood down.</p>	
5.	<p>Update from Working and Regional Group Meetings</p> <p><u>RIBA Client Forum</u></p> <ul style="list-style-type: none"> a) Governors Design Guide has been updated with executive summary and is expected to be launched in Harrogate. Will also be available on RIBA website. b) CPD – being developed on two levels, Foundation and Masters. Aimed at LA officers not just Architects. Foundation level to have 9 modules either as day seminars or home study and will be delivered through HE establishment. Expect launch in Spring 2008. <p><u>SBN Focus Group</u></p> <p>Written report and 2008 dates/agenda for next meetings provided by Ian Cook – attached to minutes.</p> <p>Reports from Regional Groups expected at next meeting.</p>	<p>CG to get update for Nov</p> <p>IC to note dates of other meetings</p>
6.	<p>DCSF Consultation on Funding Allocations</p> <p>2008-11 funding announcement originally planned for September, however post-poned until the week before Oct half-term.</p> <p>Concern expressed that capital project/spend information requested by DCSF at short-notice is being used for a different purpose than stated.</p> <p>Concern expressed that the requirement for keeping AMP data up to date is no longer a priority for the DCSF.</p>	
7.	<p>Primary Capital Programme</p> <p>Information on the PCP expected to be released at the end of October with LA's needing to respond with a plan by March 2008.</p> <p>Pilot LA's have not yet received any feedback on their draft Investment Strategies. Also concern that funding insufficient to meet Programme expectations.</p> <p>Clarification needed as to how many schools expected to be in</p>	

	<p>initial Investment Strategy.</p> <p>VA schools are required to find 10% contribution.</p>	
8.	<p>School Competitions</p> <p>New publications issued by EMIE/nfer:-</p> <ul style="list-style-type: none"> • Pupil Place Planning • Federations & Collaborations • Setting Up Academies • Running School Competitions • Characteristics of Categories of Schools <p>All can be ordered (£4ea) at www.nfer.ac.uk/bookshop</p> <p>NFER Conferences planned next year as follows :</p> <p>29th February 2008 – London 14th March 2008 - Manchester</p>	
9.	<p>Conference Update</p> <p><u>Yorkshire and Humberside (November 2007)</u></p> <ul style="list-style-type: none"> • Bookings - 147 rooms already booked, expecting 250-300 day delegates • Theatre style seating in conference hall proposed • Additional plasma screens will be available • DCSF information expected at last minute • £53k of sponsorship money already received • Delegate packs on order • Conference dinner to include entertainment • Regional LA's display area • Subjects and workshops being finalised • No curry night – hotel will provide buffet instead <p>Executive Committee meeting will start at 3pm</p> <p><u>Kent (15th/6th May 2008)</u></p> <ul style="list-style-type: none"> • Janice facilitating • Ramada (Maidstone) with Marriott Tudor Park as overspill Hotel. • Flyers organised to November conference • Information in Building Futures • Looking for an inspirational speaker 	

	<ul style="list-style-type: none"> • Considering themes for workshops and presentations • Overall costs could be lower • Conference to cover cost of Exec Committee Meeting in 2008. <p><u>November 2008</u></p> <ul style="list-style-type: none"> • Location and date to be confirmed - discussions ongoing with Cornwall <p><u>May 2009 - Leicester City</u></p> <ul style="list-style-type: none"> • Location and date to be confirmed 	
10.	<p>Advertising on EBD OG Website</p> <ul style="list-style-type: none"> • Concern that there is an over reliance on Birmingham and Tf for managing website. • Reluctance for EBD OG to be seen to be endorsing or supporting any unconnected advertising information. • It was agreed that EBD OG would say 'no' to any advertising unless it was an organisation that EBD OG or its Executive Committee had direct links with or was a member of. 	ALL to note
11.	<p>Database List of Contacts</p> <p>GO had been reviewing and updating the DMB distribution list to try and create a comprehensive contact list for all. Ideally we should try and link any database to the EBD OG Website and conference lists.</p> <p>JF to update London contact information</p>	<p>GO/CG</p> <p>JF</p>
12.	<p>AOB</p> <p>CB confirmed that he had taken part in the Great Gorilla Run (charity raffle at EBD OG in May) – the Conference had raised £775 and EBD OG mentioned in Newsletter.</p> <p>Logo and Strap-line developed for Milton Keynes Conference – HR to investigate .</p> <p>BSF 'de-waving' of LA's – watch this space</p> <p>Changing aspects of LSC relationships with LA's through</p>	HR

	<p>transition period to be considered.</p> <p>Sorrell Schools Award – 3 schools short-listed including one from Staffordshire – winner to be announced end Sept.</p>	CC
13.	<p>Date of next meeting</p> <p>31 October 2007, Majestic Hotel, Harrogate – 3pm start (coffee from 2.45pm)</p>	ALL to note