



**EBDOG EXECUTIVE COMMITTEE MEETING**  
**Staverton Hotel, Daventry**  
**16<sup>th</sup> May 2007**

**Present:** Clare Medland, Tony Blackman, Chris Borderick, Shirley Turner, Graham Olway, Clare Collins, Chris Gilbert, Norrie Porter, Gareth Simmons, Keith Armstead, John Lutterman, Tony Palmer.

**Apologies:** Ian Cook, Penny Pennington, Ged Mitchell, Ray Baker, Bob Dutton, Greg Durkin, Janice Beck, Robert Brophy, Digby Mouldon, Mark Dolling

		<b>ACTION</b>
	Introduced John Lutterman (Kent) co-opted to the committee from Kent as future Conference Organiser.  Tony Palmer joined the meeting late	
1.	<b>Minutes of the last meeting – March 2007</b>  Confirmed as correct.	
2.	<b>Matters arising</b>  Penny Pennington has stood down – thanks for support and role of secretary. Greg Durkin has stood down – thanks for support and conference organisation. Mark Dolling has stood down - thanks for support and conference organisation.  <ul style="list-style-type: none"> <li>• DfES Fire Guidance disc is DfES policy on sprinklers</li> <li>• Building Futures Journal to be issued at the conference. Everything appears to be on track.</li> <li>• Audit of Impact of Investment – letter issued by Sally (14/5) – 95% returns from LA’s. Information on website and a new document “A Report on Capital Investment in Education” provides an analysis of the information.</li> <li>• Discussion on the impact of any decision by the DfES not to collect AMP data and to amend future formulaic funding. Clarification needed.</li> <li>• LSC prospectus on “Buildings for Colleges” on website</li> </ul>	<b>CM</b>

3.	<p><b>Executive Committee</b></p> <p>Process for moving Executive Committee forward agreed in advance of the meeting.</p> <p><b>Appointments</b></p> <p>Nominated individuals asked to give a brief presentation on the future vision of EBD OG.</p> <p>Graham Olway – Chairman Chris Gilbert – Vice-Chairman Clare Medland – Secretary</p> <p>All three have the support of their LA's to carry out the functions and roles. Workload needs to be spread amongst the group. All appointments ratified unanimously.</p> <p><b>Groups requiring attendance</b></p> <p>Representation at meetings to be attended will be finalised at meeting in July.</p> <p><u>DfES Schools Capital Strategy Consultative Group</u> <i>Graham Olway (EBDOG), Chris Borderick (LA Rep)</i></p> <p><u>RIBA Schools Client Forum</u> <i>Any 3 from Chris Gilbert, Gareth Simmons, Tony Blackman, Claire Collins, Norrie Porter</i></p> <p><u>School Building Network Focus Group</u> <i>tbc</i></p> <p><u>DfES Children's Services Communication Group</u> <i>Gareth Simmons, Tony Palmer, Chris Gilbert</i></p> <p><u>British Council for School Environments (BSCE)</u> <i>Graham Olway with Tony Palmer as reserve</i></p> <p><u>VA Capital Working Group</u> <i>Keith Armstead, Chris Gilbert</i></p>	ALL
4.	<p><b>Conferences</b></p> <p><b>Northampton</b></p> <p>Curry Night – meet at 7.15 p.m. for 7.30 p.m. departure Conference (166 delegates) no-one turned away Conference summary issued Visits and workshops organised Drinks reception on table sponsored Charity raffle</p>	

	<p><b>Yorkshire and Humberside (November 2007)</b></p> <p><u>Themes</u>  PCP  Role of modular construction  Sustainability  Project Faraday  Flyer – Doble, Monk and Butler can print.</p> <p><b>Kent (May 2008)</b></p> <p>Ramada (Maidstone), Marriott Tudor Park – overspill Hotel  15<sup>th</sup>/16<sup>th</sup> May.</p>	
5.	<p><b>DfES, SureStart Team – Feedback</b></p> <p>They feel they have listened and they have altered/amended policy accordingly. Involvement of TfC and NPS/Atkins has been clarified/streamlined.  Slippage issues addressed  Ann Gross will be attending EBD OG on Friday.  Expect a Phase 3 announcement in Autumn.  Comments on TfC and NPS/Atkins discussed.</p>	
6.	<p><b>VA Capital Working Group</b></p> <p>Review of school premises regulations announced.  DfES policy on sprinklers announced.  <u>All</u> new schools will be expected to be carbon neutral.  Considering additional contribution of £500k to BSF schools.</p> <p><u>VAT</u> issues discussed with Customs &amp; Excise – impact of community use a major concern.  Issues relating to charities building schools in relation to VAT discussed.</p> <p><u>LCVAP</u> Concern that around £3.25m not allocated to schemes last year.</p> <p><u>Excepted buildings</u> still a large number of incomplete schemes.</p> <p><u>DFC</u> – Schools asked to provide a certificate of spend – 95% response.</p> <p>View from Customs &amp; Excise was that all VAT/tax issues should be resolved before bids made and contracts let etc.</p>	
7.	<p><b>RIBA Schools Client Forum</b></p> <p>Discussion on the need to have a good representation from LA's on the Client Forum.</p>	

	<ul style="list-style-type: none"> <li>• Governors Guidance document still be finalised – how will it be distributed?</li> <li>• Feed back from Regional Groups in support of CPD Qualification development.</li> <li>• Virtual College – Place Planning training and links with EBD OG being considered.</li> <li>• Further RIBI events being organised later in the year.</li> </ul>	
8.	<p><b>School Building Network Focus Group</b></p> <p>Draft agendas for June 2007 and June 2008 meetings issued. List of calendar dates issued.</p>	
9.	<p><b>Primary Capital</b></p> <ul style="list-style-type: none"> <li>• 23 Pathfinders - each has had to sign a terms and conditions document (3 expected to be VA schools)</li> <li>• Autumn (Oct) – guidance to be issued on Vision and Investment Strategy to be developed.</li> <li>• Between October – April 08 develop strategic Local Plans for submission.</li> </ul> <p>DfES Want to replace the worst 5% of primary schools nationally but also to replace the worst 20% in deprived areas.</p> <p>DfES encouraging use of LEP where appropriate but not necessary. More information expected at Conference.</p>	
10.	<p><b>Non EBD OG Conferences – Advertising</b></p> <p>A number of requests have been made to advertise conferences on EBD OG website. We need to consider criteria for supporting or advertising conferences or not. – Defer to July meeting.</p>	
11.	<p><b>AOB</b></p> <p>Date of next meetings</p> <p>Wednesday 25<sup>th</sup> July 11 – 3p.m. location tbc No meeting in September Wednesday 31<sup>st</sup> October (Harrogate)</p>	