

Notes Property Working Party Group Meeting

6 March 2002

Attending: Mike Yarnold (Chair)
Fiona Laurie Gilbertstone Primary
Lesley Wiltshire Castle Vale Nursery
Jackie Lewis Perry Beeches Nursery
Mary Edwards RC Diocese
Janet Rowe CE Diocese
Lesley Connolly NASUWT
John Carmichael NUT
Raymond Rowe ATL
Peter Parkes UDD
Peter Farrell EPS
Chris Gilbert EPS
Julie Cochrane EPS
Diane Woods EPS

1. Apologies: Sue Twells Coppice Primary
Lesley Fowler Cherry Oak Special
Mike Gardner Colmers Farm
Paul Jenkins Mayfield
Fran Stevens Gov Rep

2. Notes of last meeting

Accepted as a true record.

3. Matters arising

- All 2001/2 security funds committed.
- Council resources making up deficit caused by partial DfES approval to St Saviour and Hall Green Sec bids.
- Outcome of TCF and PPP2 bids still awaited (both likely by end of March)
- Group agreed to invite BASS representation onto PWG.
- Peter Farrell reported that all Group suggestions re: 'feedback from schools' item had been implemented, apart from VA school clarifications which were still outstanding.

4. Programme of Works

Peter Farrell briefly introduced the document circulated with the agenda, which was approved by Cabinet on 25 Feb and then was unchallenged by Scrutiny Committee. Group noted it with the following suggestions:

- (i) document to be lodged on BGfL
- (ii) delete reference to kitchens in appendix A as locations unspecified as yet.

5. Termly letter

Peter Farrell confirmed that the letter discussed at the Group's January meeting had been despatched, and a financial annex appended. Accepted that additional letter required for Aided Sector to be compiled by Chris, Diocese and UDD stakeholders.

6. 3 Star Service

Peter Parkes introduced the revised format and the following comments were made on the draft text:

- (i) terms and conditions -
 - covering letter required
 - service to be called 'Schools Emergency Repair Service
 - include reference to statutory testing and inspection in section 1
 - para 3.1, replace 'devolved' with 'delegated', delete all after '2002/3', and add reference to approx % of delegated r/m to be 'handed-back'.
 - para 3.4, delete all
 - para 6.4, delete all
 - para 7.1, after 'works' add 'and devolved capital works funded by schools, and other works funded by the Education Service centrally'. Delete the rest.

- (ii) brochure
 - arbitration paragraph - include phrase 'representatives of the Education Property Working Group to arbitrate. This will include school reps'.
 - 5K, 10K paragraph - include phrase 'Any costs beyond £5k and £10k is met centrally by the Education Service'.
 - Reference should be to 'Governing Body' not 'Board of Governors'
 - Chris, Diocese to advise re: Aided Schools

Noted that VA reps, Chris Gilbert and UDD reps would need to send an amended version to VA sector schools

7. Info Sheets re: Property Roles/Entitlements

Peter introduced two documents related to EPS. These were accepted on the basis that:

- (i) entitlement sheet bullet point 2 be amended to read "
"offering each school a separate half-day session to discuss specific property action planning, its contribution to educational achievement and to update survey data".
- (ii) entitlement sheet be amended for VA schools in line with guidance from Diocesan reps. (Chris to action).

Group to comment on UDD roles sheet also.
Schools sheets to be prepared for next meeting.

8. School Property Handbook

Peter introduced the document and invited reps to give comments to himself or Mike Coleman. Text to be compiled by the end of June, handbooks in schools in September.

9. NDS modernisation

Peter tabled a paper identifying all items rated 'curriculum A' or 'health/safety high' on the suitability survey. This document will be used as the base document for identifying small scale schemes to be funded from this grant in 2002/3. A further paper will be brought to the next meeting in liaison with BASS.

11. AMP Development update

Arrangements for condition service progressing, tenders submitted from contractors. Timescale start April complete work end June early July. Include all schools + VAT survey data made available through BGfL. Suitability - ways to improve suitability assessment - external consultants introducing a simple curriculum model for secondary schools. Sufficiency - valuation office go into schools measurement required use of space assessment - data in three months time. Validate data before going to DfES.

12. AMP 5 Year Plan 2002-7

Peter Farrell confirmed that the next AMP LPS would refer to a five year plan based on current spending levels.

Thanks were expressed to HE re AMP infrastructure. He is leaving at the end of the month.

13. Any other Business

None

14. Date of Next Meeting

Next meeting to be held at MEC at 2pm Thursday 23 May 2002.